Do you want a non-legal position with us?



Please complete all sections of this form, then sign and date it. Attach your CV and letter of application. Your CV should be in A4 format and stapled. It should include details of your current employer, position and responsibilities and list previous employers, dates of employment, positions held and reasons for leaving. Your CV and attachments will not be returned.

| Your Application De | etails | | | | |
|--|------------------------|------------------------------------|-------------------------------|--------------------|-----------------------------------|
| Position applied for | | | | | |
| Office applied to: | Auckland | Christchurch | Dunedin | Queenstown | Any |
| Date available to start employ | ment | | | | |
| Have you previously held a po | sition at Anders | on Lloyd? Yes | No | | |
| Your Personal Detai | ls | | | | Please circle your preferred name |
| Full Name | | | | | |
| Telephone | | Day | | Mobile | |
| Email address | | | | | |
| Postal address | | | | | |
| | | | | | |
| Your Entitlement To | Work In N | ew Zealand | | | |
| Are you a New Zealand citizen | ? | Yes | ○ No | | |
| If no, what is your residency s | tatus? | | | | |
| If no, are you legally entitled t | o work in NZ? | Yes | ○ No | | |
| If you require a Work Visa plea | se state | Work Visa No. | | Expiry Date | |
| | | | | | |
| Your Education | | | | | |
| Highest qualification | | | | | |
| Name of institute | | | | | |
| Other training / certificates / o | qualifications | | | | |
| If not already supplied, please attach | an official transcript | (or certified photocopy) of your a | cademic qualifications, inclu | ding grade awarded | |
| | | | | | |

| How Did You Hear About Us? | | | | | | | |
|---|-----------------|---------------|-------|----------------------------------|--|--|--|
| How did you learn of this vacancy (e.g. recruitn | nent agency, m | nedia?) | | | | | |
| If applicable please name the recruitment agen | ю | | | | | | |
| If applicable please state the type of media Please specify | Publication | | Othor | | | | |
| · · | | | | | | | |
| Do You Have Any Criminal Conv | victions? | | | | | | |
| Have you ever been convicted of or charged with any criminal offence, or do you have any criminal charges pending? (Minor traffic offences such as parking or speeding can be excluded) If so, please list each conviction (and the sentence imposed) or pending charge. | Yes | ○ No | | | | | |
| Do you consent to providing us with a Ministry of Justice Convictions Report | Yes | ○ No | | Continue separately if necessary | | | |
| Your Health | | | | | | | |
| Do you have, or have ever had, any known injury or medical condition which may affect your ability to effectively carry out the full range of the functions and responsibilities of the position applied for, or may be contributed to or aggravated by this position? If so, please provide details. | Yes | No | | | | | |
| Are you on medication which could affect your performance in the job? | Yes | O No | | Continue separately if necessary | | | |
| Your Referees | | | | | | | |
| Please provide contact details of two work relat | ted referees we | e may contact | | | | | |
| 1. | | 2. | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| D | irectorships |
|----------|---|
| Fo | or professional conflict reasons, please list any directorships or trusteeships you currently hold |
| **** | Continue separately if necessar |
| A | nderson Lloyd Connections |
| | o you have, or have you had, any significant connections through your work or personal relationships with anyone at Anderson Lloyd? |
| | Continue separately if necessar |
| D | eclaration & Signature |
| | I agree to Anderson Lloyd retaining this application for further reference. |
| • | I consent to Anderson Lloyd contacting any referees named in this form to obtain from them information about me in connection with this appointment. |
| • | I consent to Anderson Lloyd communicating and obtaining information about me from academic institutions included in this form or in my curriculum vitae in order to confirm my qualifications. |
| • | I consent to Anderson Lloyd communicating and obtaining information about me from the New Zealand Law Society or the relevant overseas law society to confirm my professional record as detailed in this form. |
| • | I acknowledge that the written comments and assessments on my suitability, interview notes, referee comments and psychological assessment comments will be deemed evaluative and therefore confidential to Anderson Lloyd. |
| • | I declare that the statements made in this form and the attached curriculum vitae are true and complete, and that I am not aware of any conditions or situations not stated in this form which may affect my ability to carry out the functions and responsibilities of this appointment. I also understand that any false information or deliberately misleading information has been given, or I have omitted any important information, I may be disqualified for appointment, or if appointed, this may lead to the termination of may appointment. I also understand that information about this appointment will be treated confidentially. |
| | Signature Date |
| | |
| P | rivacy Act Statement |
| to pe | ne information which you supply on this application form, along with your curriculum vitae and supporting documents, is solely used assess your suitability for employment with Anderson Lloyd. If successful, the information you provide will be held in Anderson Lloyd ersonnel files. Information on unsuccessful candidates will be confidentially destroyed either when 12 months has lapsed from the date of our application, or as soon as the information is no longer required. |
| Yo | ou have the right to view your personal information held by Anderson Lloyd, and may request correction if necessary. |
| | |
| | |
| | |
| | |
| | |